SERVICE REQUEST REGISTER REPORT JUL-SEP 2023						
Request	Request Location	Request Description	Responsible Officer Action	Date	Response	Status
Date 3/07/2023		Large Blue sign - sign has been damaged in the wind.	Advised Town Maintenance Supervisor - The sign was repaired.	Response 13/07/2023	Advised Resident	Closed
3/07/2023	Big River Road	Request for signage stating that the road is "single lane only" from Cronley's Creek up the hill as far as the first hand bend.	Supervisor Inspected the road on 04/07/2023.	18/07/2023	18/07/2023 - Manager emailed resident to advise that there are already single lane bridge signs either side of the bridge. Staff inspected and determined that the straight after the bridge to the first left hand bend has plenty of visibility for oncoming traffic. The email also included the Australian Austroads 2020 Safe System to further clarify the legislative limitations regarding signage.	Closed
7/07/2023	Hospital/Doctors surgery Carpark	Request for the potholes in the carpark be filled. Resident is worried someone will fall over on the uneven and wet ground.	13/07/2023 -Supervisor inspected the area and schedule work to be completed. Work was scheduled for 19/07/2023 after the holes dried out a bit. Work was completed 19/07/2023 01/08/2023 - Potholes reappeared. 03/08/2023 - After discussion with resident potholes were topped up with gravel and compacted.	19/07/2023	Text sent to resident to advise.	Closed
11/07/2023	Cemetery Road Lady Barron	Resident is not happy with the result on Cemetery Road after the works crew have been to fix it.	Discussed at the Senior ops meeting. 31/08/2023 - Additional work completed	12/07/2023	Email sent to resident in response to email. This work is incomplete. Potholing has been completed, grading will commence when grader gets down to LB, and weather permits. No further correspondence.	Closed
17/07/2023	Lady Barron Road	Deep potholes on Lady Barron Road near Paul Cox's.	Discussed at Senior ops meeting. The supervisor is aware of these potholes. 18/07/2023 Supervisor inspected and deemed the potholes were suitable to be repaired with gravel. 19/07/2023 - Holes were filled with gravel and repaired.	27/07/2023	Email sent to resident to update.	Closed
17/07/2023	230 Palana Road	Request for the large potholes on the edge of the bitumen from the Airport to Whitemark be repaired.	18/07/2023 Supervisor was advised and inspected the holes. Work scheduled for 19/07/2023 19/07/2023 Holes filled and repaired.	27/07/2023	Text to resident to advise work has been completed.	Closed

16.10.1 October 2023

Date Location Journal of the long straight hat borders straight hat locate is fam. Log straight hat bide of fam. Solution (Constraint) (Con					10.10.1	_	
25/07/2023 6-11 Lackrana Road very large holi in Bitumen Grades Sam. Lady Barron Side of fam. 25/07/2023 Molied Supervisor of the request 28/07/2023 Mole was repaired with gravel 27/08/2023 27/08/2023 Proto the resident to any repaired. 0 set supervisor 26/07/2023 144 Badger Corner reduct o single lane (and case). There are some dece paired. 8 30/08/2023 - Pol hole filled with a mature of base A and CKS. 2/08/2023 Construction responded to, Council responded to, Council responde to, Councit responde to, Council responde to, Council responde to,	Request Date		Request Description	Responsible Officer Action		Response	Status
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way between colution and it's not uisble at night mixture of Base A and CBS. Image: Column Colum	26/07/2023		reduced to single lane in places. There are some deep		2/08/2023	responded to, Council received a thank you via the	Closed
RoadProvide and compacted.advise.ad	2/08/2023	way between Golden Mile Road and	and it's not visible at night		3/08/2023	Email to resident to advise	Closed
Image: construction on corner needs addressing. conducted on 01/06/2023 (before request came in), work has been completed, and request closed. 03/08/2023 Received feedback from resident that the job was well done. in that work has been completed, and request closed. 03/08/2023 Received feedback from resident that the job was well done. 8/08/2023 Coast Road The sign coming out of Lady Barron no Coast Road has been hit and knocked over. This sign has been replaced 17/10/2023 Infined with resident that Close this sign has no been replaced. 17/10/2023 Response was not sent to supervisor. Work scheduled and completed prior resident. The sign coming with resident the culvert to he placed at the driveway to repair this problem. 4/09/2023 Response was not sent to resident to advise and 00 for placed around the culvert to be placed at the driveway to repair this problem. 1/10/2023 Acting Infrastructure maintenance have inspected the light. Sub tra enuable to repair. 11/10/2023 Contracted electrical contractor work will repair, no ne before 18th October 2023. PO sent to galery is flickering. The lights are used to repair this light. 1/109/2023 FeEC Resident asked for windows of the faket or culver to be placed on time. Island neet week to repair this light. Sub tra enuable to repair. 11/10/2023 Text to resident to advise and to fight and ext week to repair this light. 1/09/2023 Resident was not responded to prior to the low frequest are tull for the syntex to resident to advise and the light of the faket or will be on the island flights are full for the syntex. 11/10/2023 Text sent to resident to advise to the island flights are full for the syntex. 11/09/2023 Resident was not responded to fi	2/08/2023	-	Potholes need filling in.		3/08/2023		Closed
8/08/2023 Coast Road The sign coming out of Lady Barron on Coast Road has been hit and knocked over. 17/08/2023 - Request sent to supervisor 17/10/2023 Confirmed with resident that this sign has now been replaced. Close constrained with resident that this sign has now been replaced. Close resident. 25/08/2023 10/0 Lady Barron Road Request for gravel to be placed around the culvert on Lady Barron Road 28/09/2023. Acting Infrastructure Manager arranged for a new 6m on Lady Barron Road 28/09/2023. Acting Infrastructure Manager arranged for a new 6m or cluvert to be placed at the driveway to repair this problem. 11/10/2023 Cest resident to advise and place. Dist the lights, but are unable to repair. 11/10/2023. Contracted lectrical contractor who will repair, on or before 18th October 2023. P/O sent to the Island next week to repair this light. 11/10/2023 Text to resident to advise and prior to the Orchestra recital contractor will be on this sland next week to repair this light. 1/09/2023 Text sent to resident to advise Close to prior to the event. 11/09/2023 Badger Corner Road There are numerous pot tho the Start neguine at was potholed 28/09/2023 17/10/2023 Text sent to resident to advise Close to prior to the oresident to advis	2/08/2023	Reedy Lagoon Road	corrugation on corner needs	conducted on 01/08/2023 (before request came in). Work had already been scheduled	2/08/2023	that work has been completed, and request closed. 03/08/2023 Received feedback from resident that	Closed
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Image: Select of the select	25/08/2023		placed around the culvert	Manager arranged for a new 6m culvert to be placed at the driveway	28/09/2023	Manager has spoken to resident. Resident very happy	Closed
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& Samphire Bridgeholes that require attentionpotholed. Plan is to pothole week starting 02Oct2023 This area was potholed 28/09/2023adviseadvise12/09/2023Trousers Point RoadSign on Trousers Point Road turn off is loose and blowing in the wind.14/09/2023 - This sign has been fixed17/10/2023Text to resident to advise.Close13/09/2023North East River RoadTree across most of the road where sign says "CouncilTree was cut up and removed same day.26/09/2023Text sent to resident to adviseClose	1/09/2023	FAEC	of the FAEC to be cleaned	Request was completed on time.	1/09/2023		Closed
13/09/2023 North East River Road Tree across most of the road where sign says "Council Tree was cut up and removed same day. 26/09/2023 Text sent to resident to advise Close	11/09/2023		-	potholed. Plan is to pothole week starting 02Oct2023	17/10/2023		Closed
where sign says "Council day. advise	12/09/2023	Trousers Point Road	turn off is loose and blowing	_	17/10/2023	Text to resident to advise.	Closed
	13/09/2023	North East River Road			26/09/2023		Closed

16.10.1 October 2023

Request	Request	Request Description	Responsible Officer Action	Date	Response	Status
Date	Location			Response		
15/09/2023	Emita Boat Ramp	Committee members passed	Acting Infrastructure Manager advised works crew Works completed 26/09/2023		Emailed resident to advise that this work has now been completed.	Closed
27/09/2023	Rose Garden	from Rose Garden to the	Town Maintenance supervisor attended to this request on the same day.		Email sent to resident to advise that the request has now been attended to.	Closed
27/09/2023	Bluff Track	Tree across the track	Town Maintenance attended same day and cut the tree down and removed from the track.	27/09/2023	Text sent to resident to advise	Closed
29/09/2023	Bluff Track	Request for a park bench to be placed on the Park Run track about 1/2 way down.	A seat has been positioned adjacent to the Bluff pipes.	2/10/2023	Resident posted on Facebook thanking Council for this work, prior to a response from Council	Closed